

職員填寫 For official Use Only

登記日期 Reg. Date	
申請 Apply	<input type="checkbox"/> 全日班 Whole Day <input type="checkbox"/> 上午班 AM
入學日期 Date of admission	
離校日期 Date of Quit	
檔案編號 Reg. No.	

入園申請表 Application Form

A. 申請入學兒童資料 Personal Information

中文姓名 Chinese Name		英文姓名 English Name		相片 Photo
性別 Gender	出生日期 Date of Birth	出生證明書號碼 Birth Cert. No.		
電話 Tel No.	電郵 Email			
住址 Address				

B. 父母 / 監護人 / 其他聯絡人資料 Parent's / Guardian's / Other contact person's Information

姓名 Name	性別 Gender	關係 Relationship	證件號碼 ID No.	工作地區 Working Area	職業 Occupation	聯絡電話 Tel No.

申請人簽署 Signature : _____ 日期 Date : _____

C. 請繳交以下文件 Please submit supporting documents as below

項目 Items	職員填寫 For official Use Only	
	繳交日期 Submitted Date	職員簽署 Staff's Signature
(1) 報名費 Application Fee		
(2) 申請兒童出生證明書正本及副本 Birth Certificate & Copy of Birth Certificate		
(3) 父母身份證副本 Copy of Parent's ID		
(4) 針痘卡副本 Copy of Immunisation Record		
(5) 相片一張 1 Photo		
(6) 貼上足額郵票回郵信封 2 個 2 Self-Addressed Stamped Envelopes		

注意事項:

- 1) 請親身交回此申請表，郵遞之申請表恕不接受登記及辦理 Please submit the application in person
- 2) 報名時間 Application Time : 2:00pm - 4:00pm (Mon - Fri), 9:30am - 11:30am(Sat)
- 3) 個人資料收集聲明: i. 在申請表內填報的資料，本機構將用作處理台端申請子女入園手續之用。
ii. 此表格將由幼兒離開本園 3 年後取消。

Declaration of Personal Information Collection: i. The information in the application form only used for processing of application.
ii. This form will be canceled after 3 years if the child discharge school.



路德會富泰幼兒園

2019 / 20 學年幼兒班 (K1) 入學申請注意事項

(一) 索取申請表格方法：

- 1 於本幼兒園網頁下載 <http://www.futailutheran.org/>
- 2 親臨本幼兒園索取

(二) 遞交申請表格：

- 1 報名時間： 星期一至星期五 (下午 2 時 至 4 時)
星期六 (上午 9 時 30 分 至 11 時 30 分)
- 2 遞交方法： 親臨至本幼兒園遞交申請表格，須連同所需文件：
 - a. 兒童出生證明書正本及副本
 - b. 父母身份證副本
 - c. 針痘卡副本
 - d. 相片一張、
 - e. 貼上足額郵票回郵信封 2 個
- 3 報名費： \$40 (於遞交申請表格時一併收取)，無論申請成功與否，報名費概不退還

(三) 申請 「 2019/20 幼稚園入學註冊證 」

- 1 1. 政府由 2017/18 學年起落實推行「免費優質幼稚園教育計劃」(下稱「計劃」)，每名可在本港接受教育的學童只會獲發一張註冊文件，而所有參加「計劃」的幼稚園，只可取錄持有有效註冊文件的學童。
- 2 家長須於 2018 年 9 月至 11 月期間為其子女向教育局申請「幼稚園入學註冊證」(下稱「註冊證」)。「註冊證」會於本年 9 月開始接受申請，屆時教育局會公布申請細則，並會在教育局網頁(加入教育局網頁結連)上載詳情。如申請人在遞交申請時已提供全部所需資料及文件，教育局一般可在六至八個星期內完成審核，並以郵遞方式發放「註冊證」給合資格接受「計劃」資助的申請人。如學童可於本港接受教育但不合乎資格接受「計劃」資助¹而未能獲發「註冊證」，本局會為有關學童發出「幼稚園入學許可書」(下稱「入學許可書」)，學童可憑「入學許可書」註冊並入讀參加「計劃」的幼稚園，惟其家長須按註冊入讀之幼稚園的收費證明書繳付未扣減「計劃」資助前的全額學費。

¹ 非本地兒童(例如持有擔保書的兒童、其父或母是持有學生簽證的兒童等)須獲得入境事務處處長的許可，才可在香港接受教育，但不會獲得「計劃」下的資助。

(四) 收生準則

- 1 面試表現
- 2 申請人的兄弟姊妹現正在本幼稚園就讀獲優先考慮
- 3 如申請全日班/長全日班學位，有家庭需要的申請人可獲優先考慮 (請留意由於學位所限，**並非**所有符合優先考慮的申請人均會獲取錄。)

(五) 面見安排：

- 1 本幼稚園會安排面見所有申請入讀幼兒班的兒童
- 2 面見於 2018 年 11 月 24 日，本幼稚園會另函通知家長
- 3 以小組形式及個別面見
- 4 家長須陪同兒童參與面見
- 5 如需要傳譯 / 翻譯服務，請致電 3156 1255 與本幼稚園聯絡

(六) 取錄結果公布

本幼稚園將於 2018 年 12 月 21 日前以郵遞方式通知家長幼兒班取錄結果。

(七) 註冊安排

- 1 正選生：家長須於 2019 年 1 月 11 日至 12 日(「統一註冊日期」)內的指定時間到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」正本及繳交註冊費。
- 2 備取生：本幼稚園會發出通知，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」正本及繳交註冊費。
- 3 家長請留意，如未能在指定的註冊日期提交「註冊證」/「入學許可書」，本幼稚園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
- 4 2019/20 學年的註冊費為港幣 \$900(上午班) / \$1,500(全日班)。如有關兒童入讀本校，本校會於 10 月退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會退回「註冊證」/「入學許可書」，但註冊費將不獲退還。在取回「註冊證」/「入學許可書」後，本幼稚園亦不會再為該兒童保留學位。

查詢：

電話：3156 1255

電郵：n11@hklss.hk



路德會富泰幼兒園
香港路德會社會服務處

Fu Tai Lutheran Day Nursery
Hong Kong Lutheran Social Service, LC-HKS

Fu Tai Lutheran Day Nursery Information on Admission to K1 Classes in the 2019/20 School Year

A. Collection of application Forms

- 1 Download from school website <http://www.futailutheran.org>
- 2 Obtain from school in person

B. Return of Application Forms:

- 1 Application Time 2:00pm - 4:00pm (Mon - Fri)
 9:30am - 11:30 (Sat)
- 2 Return method Submit the application form in person and the documents as below:
 - a. Birth Certificate (original & 1 copy)
 - b. Parent's ID(copy)
 - c. Immunization Record (copy)
 - d. 1 Photo
 - e. 2 Self-Addressed Stamped Envelopes.
- 3 Application fee \$40 (to be collected together with the application form).
 The fee will not refund whether the apply success or not.

C. Application for the "Registration Certificate for Kindergarten Admission"

- 1 The Government will implement the "Free Quality Kindergarten Education Scheme" (hereafter referred to as "Scheme") starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
- 2 Parents are required to submit an application for the "Registration Certificate for Kindergarten Admission" (hereafter referred as "RC") to EDB from September to November 2018. The "RC" will be open for applications in September 2018 and EDB will announce and upload the details of application onto EDB's website (link to be inserted) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the "RC" to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an "RC" as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme¹, EDB will then issue a "Kindergarten Admission Pass" (hereafter referred to as "AP") to the student concerned for registration and admission to a Scheme-KG but the parents 1
Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

D. Admission Criteria

- 1 Interview performance
- 2 The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration
- 3 The applicant from families in need will be given due priority consideration when applying for whole day / long whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

E. Interview Arrangements

- 1 The kindergarten will arrange interview for all applicants
- 2 Interviews will be conducted on 24 November 2018
- 3 Group and individual interviews will be arranged
- 4 Parents should accompany their child for the interview
- 5 Please contact us at 3156 1255 if interpretation / translation service if required

F. Announcement of Admission Results

We will inform parents of the K1 admission results before 21 December 2018 by post.

G. Registration Arrangements

- 1 Successful applicants: Parents should complete the registration procedures for their child from 11 to 12 January 2019 ("Centralised Registration Dates") by submitting the "RC" / "AP" to the kindergarten and paying the registration fee.
- 2 Please be reminded that if parents cannot submit the "2019/20 RC" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
- 3 Please be reminded that if parents cannot submit the "RC" / "AP" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
- 4 The registration fee for 2019/20 K1 place is \$900(AM Class) / \$1500(Whole Day Class). Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "RC" / "AP" but the registration fee will not be refunded. Upon obtaining the "RC" / "AP", the kindergarten will no longer keep the school place for the child.

Enquiry

Telephone no.: 3156 1255

E-mail address:n11@hklss.hk